

Online Safety Policy

Guidance for Work Experience Students Acceptable Use Policy for Older Children (e.g. over the age of 8)

Acceptable Use Policy Agreement

I understand that while I am participating in Tower Hamlets EBP activities I must use technology in a responsible way.

For my own personal safety:

- I understand that my use of technology will be supervised and monitored.
- I will keep my password safe and will not use anyone else's (even with their permission).
- I will keep my own personal information safe as well as that of others.
- I will tell a trusted adult if anything makes me feel uncomfortable or upset when I see it online.

For the safety of others:

- I will not interfere with the way that others use their technology.
- I will be polite and responsible when I communicate with others.
- I will not take or share images of anyone without their permission.

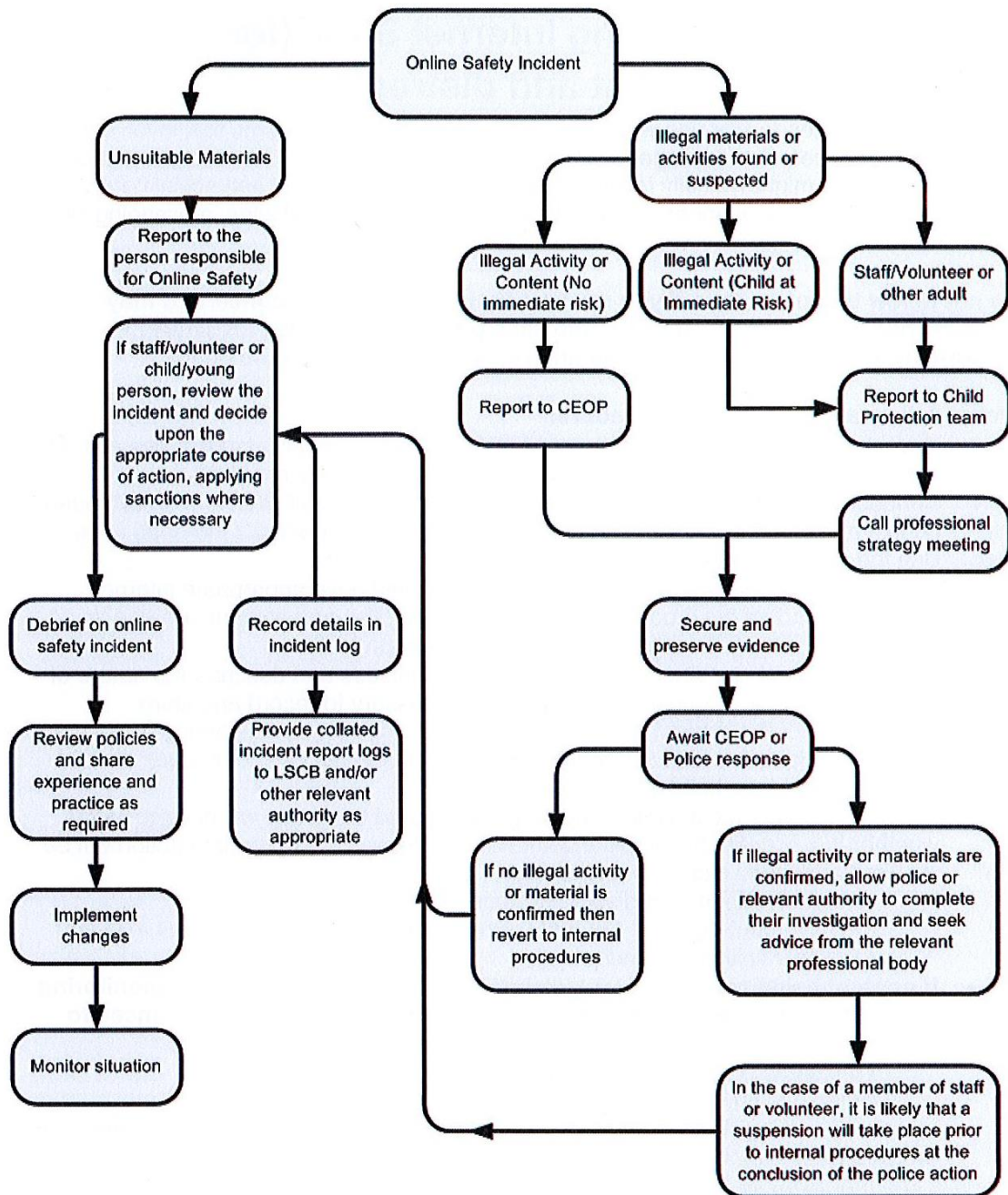
For the safety of the group:

- I will not try to access anything illegal.
- I will not download anything that I do not have the right to use.
- I will only use my personal device if I have permission and use it within the agreed rules.
- I will not deliberately bypass any systems designed to keep the group safer.
- I will tell a responsible person if I find any damage or faults with technology, however this may have happened.
- I will not attempt to install programmes of any type on the devices belonging to the group, without permission.
- I will only use social networking, gaming and chat sites with relevant permission.

I understand that I am responsible for my actions and the consequences. I have read and understood the above and agree to follow these guidelines:

Name:	
Signature:	
Date:	

Flowchart for responding to online safety incidents



Please report online safety incidents to:

Lead Person:

Helen Sanson, Director, Tower Hamlets EBP
 Email: Helen.Sanson@thebp.co.uk Tel: 020 7655 0312

Deputy:

Megan Hunter, Senior Manager, Tower Hamlets EBP
 Email: Megan.Hunter@thebp.co.uk Tel: 020 7655 0355